

## **SENIOR SERVICE COMMISSION MEETING MINUTES**

**Middletown Senior Center**

**150 William Street**

**September 6, 2011**

**5:00 PM**

**1. Members Present:** Councilman David Bauer, Councilman Ron Klattenberg, Commissioners: Ed Dypa, Ed Rubacha, Annabelle Malone, Pat Jackowski and William Wasch, and new member, Claude Hendrickson

**Absent:** Phyllis Pollock

**Staff Present:** Raymond A. Santostefano, Interim Senior Center Director, Stephan Allison, Interim Program Manager and Heidi Geores, Senior Center Staff

**General Public:** None

**2. Meeting Called to Order:** Called to order at 5:11.

**3. Public Hearing:** None

**4. Approval of May Minutes:** A motion to approve the minutes from the June 7, 2011 was made by Councilman Bauer, approved unanimously by the Commission

### **Departmental Reports:**

#### **Director Raymond A. Santostefano:**

- The summer was very busy with many programs including monthly senior breakfasts (60 attended each), and monthly Friday night dinners (average attendance 55). There were also several trips to the casinos.
- The bus broke down but has been repaired.
- Kudos to the Senior Center Staff on their innovative and new programs.
- There has been a discussion of beginning a bus loop to the Senior Housings to the existing and new Senior Center.
- Atrium leak has been repaired.

#### **Program Updates – Stephan Allison**

- Applauded the positive attitude and efforts of both staff members Heidi Geores and Laura Runte.
- Computer training will continue using students from Vinal Tech. The program is a win-win situation for the seniors and the students.

#### **Old Business**

- Update on New Senior Center:
  - Councilman Ron Klattenberg reported that the building Committee is currently reviewing 17 proposals and members are ranking their top 5 choices. The will be

meeting Thursday, September 8, 2011 for an executive session to discuss their choices. There will be a full meeting of the Building Committee on September 12, 2011 to announce the architecture finalists.

➤ **Update on Triad –**

- Commissioner Dypa reports the next Triad meeting will be held on September 12. At that time they will be planning their year.
- Commissioner Dypa requested donations of old cell phones as a means for the Triad to obtain funds for programs.

**New Business:**

- Treadmill – The policies and procedures for the use of the treadmill are almost completed. There will be proper training and waiver form for those who use the treadmill.
- Municipal Agent for the Elderly, Emma Figueroa retired, Laura Runte has assumed her duties and is being mentored by Ray, Cheryl Jackson and Nancy Krodel. A suggestion that she attend the Senior Resources “Choices Program” was made.
- Patricia Tironi has been relocated to the Senior Center for office space and is under the supervision of the Director of Parks and Recreation and Interim Director for the Senior Center, Ray Santostefano. Faith Jackson, Human Relations will manage the ADA component of the vacancy left by Phil Cacciola.

**Miscellaneous:**

- Commissioner Dypa announces 2 Senior Fairs:
  - The Senator Paul Doyle Senior Fair will be held at the Senior Center in Cromwell on October 12, 2011 from 1:30 – 3:30 PM.
  - The Mid-State Senior Fair will be held at the Cross St. AME Zion Church on October 21, 2011 from 9:30 AM- 12:30 PM.
- Commissioner Jackowski informed the group of a Women’s Health Awareness Day, Saturday, October 22, 2011 from 9:00 AM – 12:00) PM. Kathleen Kane will speak on Bone Health and Sergeant William Warner from the Police Department will discuss personal safety.

**Adjournment:** Commissioner Bauer moved to adjourn. Seconded and motion unanimously approved at 5:50 PM.

Respectfully submitted,

Pat Jackowski, Commissioner